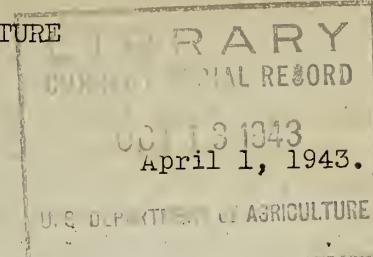


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UNITED STATES DEPARTMENT OF AGRICULTURE
Food Distribution Administration
Washington, D. C.



BUTTER GRADERS MEMORANDUM NO. 2

To: Butter Graders

From: B. J. Ommundt, Senior Marketing Specialist, Inspection and Grading Division, Dairy and Poultry Branch

Subject: Procedure to be Followed in the Grading, Weighing and Preparation of Grading Certificates for Butter Purchased by DPMA under Announcement -3- Butter

The Food Distribution Administration has authorized the Dairy Products Marketing Association to purchase creamery butter needed for Lend-Lease, including all butter required to be set aside under Food Distribution Administration Order No. 2 that is not sold to other designated agencies. A copy of Announcement DPMA -3- Butter has been sent directly to grading personnel by DPMA.

Quantity: Offers are preferred in maximum carlots of 45,000 pounds. On delivery, variations in delivered quantity of any grade from the offered quantity of each grade will be permitted to the extent of not more than 5% of the total quantity of all grades, provided that the total quantity of all grades delivered shall not vary more than 1% on the total quantity offered and, provided further, that no carlot delivery shall be less than a minimum carlot.

Quality: All butter delivered to DPMA must be salted butter and meet the requirements for the grade or grades as offered, which shall be U. S. grades and not below the requirements for U. S. Grade C or U. S. 89 score.

Inspection: The grades and weights of the butter shall be evidenced by certificates issued by the Food Distribution Administration, U. S. Department of Agriculture, and all inspection fees and charges shall be paid by the vendor, who will be reimbursed by DPMA for the amount of inspection charges, including traveling and per diem expenses, not to exceed \$30.00 per 45,000 pound carlot, applicable to butter delivered. Certificates dated not more than 14 days in advance of the date of the offering will be acceptable provided the butter is kept under proper storage conditions to assure maintenance of quality. Sellers shall furnish FDA inspectors with a manifest showing churn numbers and number of packages of each churning of butter contained in the lot. When a lot of butter to be graded is in print form, the original churn numbers from the bulk packages should be carried forward on the packages containing the print butter.

Packaging and Marking: Particular attention should be given to the marking of the containers to see that they conform to the contract requirements. Each container shall be clearly stenciled or stamped, (pencil markings should not be used), on one side with the name of the product, marked weight, churn number, vendor's name and address, lot, and contract number. Containers containing print butter should be marked "1 lb. prints", net weight should be shown instead of marked weight. The type of containers used should be indicated on the certificate and the condition of the containers should also be shown under "Remarks". Note carefully DPMA container specifications Form -G 1.

Stamping Containers with USDA Lot Numbers: Each carlot shall be assigned a USDA

lot number. Where butter is held in a plant or private warehouse, each container shall be stamped with a USDA lot number. Where butter is stored in a public warehouse, it will only be necessary to stamp samples with USDA lot number, as warehouse lot can be used for identification. Containers may be stamped with grade or graded for quality stamp where lot number stamp is not available.

Test weights: Test weights should be made in accordance with the weighing procedure outlined in Butter Grader's Memorandum No. 1, dated November 3, 1942, which is, briefly, as follows: Test weights should be recorded and shown on the certificate in full pound, 3/4, 1/2, or 1/4 pounds, exclusive of the weight of containers, circles and liners. If the test weight exceeds the marked net weight for any given churning, the test weight for that churning should be marked "O.K." If the test weight for any given churning is less than the marked net weight, multiply the shortage of the package weighed by the number of packages in the churning to ascertain the total shortage for that particular churning. To compute the net contract weight of the entire carlot of butter, subtract the total amount of shortages for all the churnings from the total marked net weight for all churnings. In making weight tests on print butter, weigh approximately 60 lbs. and follow procedure outlined above.

Certificates: Certificates covering carlots of different grades should separately indicate the churnings of each grade and list number of containers for each churning. One copy of the certificate should be mailed directly to the DPMA office, 110 North Franklin Street, Chicago, Illinois. Certification of reimbursement to vendor shall be shown on certificate under "Remarks" in the following form: "The amount for which the vendor will be reimbursed by DPMA for inspection fees and charges on this certificate is \$-----".

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